

These notes indicate the decisions taken at this meeting and the officers responsible for taking the agreed action. For background documentation please refer to the agenda and supporting papers available on the Council's web site ([www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk).)

The decisions take effect at the time and date specified, unless before that time written notice is given in accordance with the Council's Scrutiny Procedure Rules requiring the decision to be called in for review by the relevant Scrutiny Committee.

If you have a query please contact Chris Reynolds (Tel: 07542 029441; E-Mail: [chris.reynolds@oxfordshire.gov.uk](mailto:chris.reynolds@oxfordshire.gov.uk))

## CABINET - TUESDAY, 23 JANUARY 2024

<i>List published 24 January 2024 Decisions will (unless called in) become effective at 5.00pm on 31 January 2024</i>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<b>1. Apologies for Absence</b>	Apologies for absence were received from Councillor Dr Pete Sudbury.	DLG (A Newman)
<b>2. Declarations of Interest</b>  - guidance note below	There were none.	
<b>3. Minutes</b>  To approve the minutes of the meeting held on 19 December 2023 (CA3) and to receive information arising from them.	The minutes of the meeting held on 19 <sup>th</sup> December 2023 were approved and signed as a correct record.	DLG (C Reynolds)
<b>4. Questions from County Councillors</b>	See annex.	
<b>5. Petitions and Public Address</b>	<u>8 Future Council Governance Group – Final Report</u>  Cllr Charlie Hicks  <u>14 Oxford City Centre Accommodation Strategy</u>  Cllr Susanna Pressel	
<b>6. Appointments</b>	There were none to report.	

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<p><b>7. Reports from Scrutiny Committees</b></p> <p>Cabinet will receive the following Scrutiny reports:-</p> <p>Performance &amp; Corporate Services Overview &amp; Scrutiny Committee reports on:-</p> <p>Employee Engagement Survey Capital Asset Disposal Process Social Value Policy</p>	<p>Cabinet received the following Scrutiny reports and will respond in due course:-</p> <p>Performance &amp; Corporate Services Overview &amp; Scrutiny Committee reports on:-</p> <p>Employee Engagement Survey Capital Asset Disposal Process Social Value Policy City Centre Accommodation Strategy</p>	
<p><b>8. Future Council Governance Group - Final Report</b></p> <p>Report by Director of Law and Governance and Monitoring Officer <b>(CA8)</b></p> <p><b>The Cabinet is RECOMMENDED to:-</b></p> <p><b>a) To note the work undertaken by the Future Council Governance Group including the following recommendations for consideration by the Cabinet:</b></p> <p><b>b) To review the inter-relationship between the Cabinet and Scrutiny and introduce an integrated forward plan which brings together the individual work plans of the Cabinet and Overview and Scrutiny Committees.</b></p> <p><b>c) To evaluate the cost and processes for a citizens' panel</b></p>	<p>Amended recommendations were agreed as follows:-</p> <p>a) To note the work undertaken by the Future Council Governance Group including the following recommendations for consideration by the Cabinet:</p> <p>b) To review the inter-relationship between the Cabinet and Scrutiny and introduce an integrated forward plan which brings together the individual work plans of the Cabinet and Overview and Scrutiny Committees.</p>	<p>DLG (S Harper)</p>

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<p><b>with a view to selecting one topic in 2024-25 for review by a citizens' panel and review its success or otherwise before committing to any future panels.</b></p> <p><b>d) To reinvigorate locality meetings by inviting local stakeholders as necessary and undertake a wider review of locality working including the practicalities of delegating some budgets and allowing recommendations to be made to the Cabinet and Cabinet Members.</b></p> <p><b>e) To take steps to embed 'futures planning' across the Council and for it to become integral part of the decision-making process and scrutiny work plans.</b></p>	<p>c) To evaluate the cost and processes for a citizens' panel with a view, <b>subject to budget</b>, to selecting one topic in 2024-25 for review by a citizens' panel and review its success or otherwise before committing to any future panels.</p> <p>d) To reinvigorate locality meetings by inviting local stakeholders as necessary and undertake a wider review of locality working including the practicalities of delegating some budgets and allowing recommendations to be made to the Cabinet and Cabinet Members.</p> <p>e) To take steps to embed 'futures planning' across the Council and for it to become integral part of the decision-making process and scrutiny work plans.</p>	
<p><b>9. People and Culture Strategy</b></p> <p><i>Cabinet Member: Community &amp; Corporate Services</i>  <i>Forward Plan Ref: 2023/360</i>  <i>Contact: Cherie Cuthbertson – Director of Workforce and OD,</i>  <i>Cherie.cuthbertson@oxfordshire.gov.uk</i></p> <p>Report by Executive Director of Resources and Section 151 Officer <b>(CA9)</b></p>		

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<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p>1. <b>The Cabinet is RECOMMENDED to approve “Our People and Culture Strategy” annexed to this report outlining four priority areas of focus:</b></p> <ul style="list-style-type: none"> <li>a. <b>Attracting, recruiting, and retaining talented people</b></li> <li>b. <b>Enabling our people to thrive and perform.</b></li> <li>c. <b>Enabling our people to grow an evolve for the future.</b></li> <li>d. <b>Enabling our people to lead and transform for the future.</b></li> </ul> <p>2. <b>The Cabinet is asked to note the programme in place to support the delivery of the strategy.</b></p>	<p>Recommendations approved.</p>	<p>EDR (C Cuthbertson )</p>
<p>10. <b>Report on the Authority's Policy for compliance with the regulation of the Investigatory Powers Act 2000 , the use of activities within the scope of this act and the recent inspection by the Investigatory Powers Commisioner's Office</b></p> <p><i>Cabinet Member: Community &amp; Corporate Services</i>  <i>Forward Plan Ref: 2023/323</i>  <i>Contact: Jody Kerman, Head of Trading Standards</i>  <i>jody.kerman@oxfordshire.gov.uk</i></p> <p>Report by Director of Law &amp; Governance and Monitoring Officer <b>(CA10)</b></p> <p><b>Cabinet is RECOMMENDED to</b></p> <ul style="list-style-type: none"> <li>a) <b>Consider and note the use of activities within the scope of the Regulation of</b></li> </ul>	<p>Recommendations approved.</p>	<p>DLG (J Kerman)</p>

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<p style="text-align: center;"><b>Investigatory Powers Act by the Council, and</b></p> <p><b>b) Approve the revised Policy for Compliance with the Investigation of Regulatory Powers Act 2000 included in the annex of this paper</b></p> <p><b>c) Note the comments provided by the Investigatory Powers Commissioner's Office regarding assurance of ongoing compliance with RIPA 2000 and the Investigatory Powers Act 2016 and that a further inspection is not required until 2026.</b></p>		
<p><b>11. Business Management &amp; Monitoring Report - October/November 2023</b></p> <p><i>Cabinet Members:</i> Corporate Services and Finance  <i>Forward Plan Ref:</i> 2023/229  <i>Contact:</i> Louise Tustian, Head of Insight and Corporate Programmes, <a href="mailto:louise.tustian@oxfordshire.gov.uk">louise.tustian@oxfordshire.gov.uk</a> / Kathy Wilcox, Head of Financial Strategy, <a href="mailto:kathy.wilcox@oxfordshire.gov.uk">kathy.wilcox@oxfordshire.gov.uk</a></p> <p>Report by Executive Director of Resources and Section 151 Officer (<b>CA11</b>)</p> <p><b>The Cabinet is RECOMMENDED to</b></p> <p><b>a) note the report and annexes.</b>  <b>b) note the virements in Annex 2b</b></p>	<p>Recommendations approved.</p>	<p>EDR (K            Wilcox)</p>
<p><b>12. Capital Programme Approvals - January 2024</b></p>		

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<p><i>Cabinet Member: Finance</i>  <i>Forward Plan Ref: 2023/233</i>  <i>Contact: Natalie Crawford, Capital Programme Manager,</i>  <a href="mailto:natalie.crawford@oxfordshire.gov.uk">natalie.crawford@oxfordshire.gov.uk</a></p> <p>Report by Executive Director of Resources and Section 151 Officer (CA12).</p> <p><b>The Cabinet is RECOMMENDED to:</b></p> <ul style="list-style-type: none"> <li>a) approve the inclusion of 'Great Mead', a Children's Residential Home, into the Capital Programme, releasing £3.1m of funding agreed by Council in February 2023.</li> <li>b) approve the inclusion of 'Willow Bank', a Children's Residential Home, into the Capital Programme, releasing £1.8m of funding agreed by Council in February 2023.</li> <li>c) approve the inclusion of a new Special Educational Needs &amp; Disabilities (SEND) School for Social and Emotional High Needs (SEMH) and Autistic Spectrum Disorder (ASD), located in Didcot, into the Capital Programme, with an indicative capital budget of £14.4m to be met by section 106 funds and High Needs grant 2021/22 to 2023/24.</li> </ul>	<p>Recommendations approved.</p>	<p>EDR (N Crawford)</p>

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<p><b>13. Freehold Disposal Chilterns End Former Care Home, Henley on Thames</b></p> <p><i>Cabinet Member:</i> Finance  <i>Forward Plan Ref:</i> 2023/359  <i>Contact:</i> Henry White, Senior Strategic Assets Officer            (07513703546), Michael Smedley, Head of Estates, Assets and Investment (07543 509690)</p> <p>Report by Director of Property Services  <b>(CA13)</b></p> <p><b>The Cabinet is RECOMMENDED to:</b></p> <p style="padding-left: 40px;"><b>a) Approve, as a key decision, the freehold sale of land comprising the former elderly persons home at Chilterns End to a named purchaser in consideration of the Council receiving a capital receipt.</b></p> <p style="padding-left: 40px;"><b>b) Delegate authority to the Executive Director of Resources, in consultation with the Cabinet Member for Finance, to consider officer recommendations and agree the final purchaser and sale price.</b></p>	<p>Recommendations approved.</p>	<p>EDR (M Smedley)</p>
<p><b>14. Oxford City Centre Accommodation Strategy</b></p> <p><i>Cabinet Member:</i> Finance  <i>Forward Plan Ref:</i> 2023/324  <i>Contact:</i> Chris Dyer, Operational Manager &amp; Senior Project Lead (Major Projects), Property Services</p>	<p>It was agreed that there was no need to go into private session.</p>	

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<p>chris.dyer@oxfordshire.gov.uk</p> <p>Report by Executive Director of Resources &amp; Section 151 Officer <b>(CA14)</b></p> <p><b>The Cabinet is RECOMMENDED to:</b></p> <p style="padding-left: 40px;"><b>a) progress Option 2: 'Consolidation in Speedwell House and disposal of County Hall' as the preferred option and progress the project through the Council's capital governance and reporting processes, noting the financial position.</b></p> <p style="padding-left: 40px;"><b>b) To engage the market to assess interest in both New and Old County Hall to inform a final decision on Old County Hall's future.</b></p>	<p>Recommendations approved.</p>	<p>EDR (C Dyer)</p>
<p><b>15. Delegated Powers Report for October to December 2023</b></p> <p><i>Cabinet Member: Corporate Services Forward Plan Ref: 2023/230 Contact: Colm Ó Caomhánaigh, Democratic Services Manager, <a href="mailto:colm.ocaomhanaigh@oxfordshire.gov.uk">colm.ocaomhanaigh@oxfordshire.gov.uk</a></i></p> <p>Report by Director of Law &amp; Governance <b>(CA15)</b></p> <p>To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c). It is not for Scrutiny call-in.</p>	<p>Noted.</p>	



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<p><b>16. Forward Plan and Future Business</b></p> <p><i>Cabinet Member: All</i>  <i>Contact Officer: Chris Reynolds, Senior Democratic Services Officer,</i>  <a href="mailto:chris.reynolds@oxfordshire.gov.uk">chris.reynolds@oxfordshire.gov.uk</a></p> <p>The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at <b>CA16</b>. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.</p> <p>The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.</p> <p><b><i>The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.</i></b></p>	Noted.	
<p><b>17. For information only: Cabinet response to Scrutiny item</b></p> <p>SEND and Staffing Changes</p>	Noted.	



<p><b>1. COUNCILLOR CHARLIE HICKS</b></p> <p>The council website says: "From early 2024 we will be enforcing the LTN traffic restrictions on Crescent Road (Temple Cowley), Littlehay Road (Florence Park) and Littlemore Road (Church Cowley) with ANPR cameras in place of physical bollards".</p> <p>Please can the Cabinet Member give a precise date (or to the closest week possible) for when these ANPR cameras will be installed?</p>	<p><b>COUNCILLOR ANDREW GANT, CABINET MEMBER FOR TRANSPORT MANAGEMENT.</b></p> <p>Subject to successful implementation and testing we plan to go live with the cameras at the beginning of April 2024.</p>
<p><b>2. COUNCILLOR CHARLIE HICKS</b></p> <p>Following the cross-party support in Full Council of a motion in September to pursue public control of buses, what steps have been taken so far by the Cabinet and/or officers towards a feasibility study on introducing: (a) Oxfordshire bus franchising, and/or (b) an Oxfordshire municipal bus company, and/or (c) a "Transport for Oxfordshire" public transport body (as set out in part 1 of the motion). Will funding for a feasibility study be included in the Cabinet's 2024/5 budget proposals?</p>	<p><b>COUNCILLOR ANDREW GANT, CABINET MEMBER FOR TRANSPORT MANAGEMENT.</b></p> <p>As the proposer of the motion, Cllr Hicks will know that it did not agree "to pursue public control of buses." It asked Cabinet to investigate options. That process is underway and I will report the results at the appropriate moment. On the specific question of allocation of funds for a feasibility study in the 2024/25 budget, the administration's proposals have of course been published.</p>

